



# Rules of the Republican Party of The Town of Darien, Connecticut

# The Rules of the Darien Republican Town Committee

## Table of Contents

<b>PREAMBLE</b> .....	<b>1</b>
<b>ARTICLE I: THE DARIEN REPUBLICAN TOWN COMMITTEE (“DARIEN RTC”) .....</b>	<b>1</b>
<b>SECTION 1.01. Purposes</b> .....	<b>1</b>
<b>SECTION 1.02. Membership</b> .....	<b>1</b>
<b>SECTION 1.03. Powers and Duties</b> .....	<b>1</b>
A. Selection of Candidates .....	2
B. Collect and Disburse Funds .....	2
C. Encourage Registration and Voting .....	2
<b>SECTION 1.04. Selection of Candidates for Municipal Office</b> .....	<b>2</b>
A. Schedule for Candidate Selection .....	2
B. Nomination of Municipal Candidates .....	2
C. Notice of the Party Endorsement Caucus .....	2
D. Procedure for Nomination by Petition .....	2
E. Caucus Endorsement Provisions (Municipal Office) .....	3
F. Filing with the Darien Town Clerk .....	4
<b>SECTION 1.05. Election of the Darien RTC</b> .....	<b>4</b>
A. Date of Primary .....	4
B. Timing of the Party Endorsement Caucus .....	4
C. Notice of the Party Endorsement Caucus .....	4
D. Procedure for Nomination by Petition .....	4
E. Caucus Endorsement Provisions (Darien RTC) .....	4
<b>SECTION 1.06. Term of Service</b> .....	<b>6</b>
<b>SECTION 1.07. Vacancies</b> .....	<b>6</b>
<b>SECTION 1.08. Darien RTC Chair and Other Officers</b> .....	<b>6</b>
A. Officers .....	6
B. Duties .....	6
<b>SECTION 1.09. Removal of Darien RTC Officers</b> .....	<b>7</b>
<b>ARTICLE II: DARIEN RTC MEETINGS</b> .....	<b>8</b>
<b>SECTION 2.01. Call of Meetings</b> .....	<b>8</b>
A. Regular Meetings and Notice .....	8
B. Open Meetings .....	8
C. Special Meetings .....	8

**The Rules of the Darien Republican Town Committee**  
**Table of Contents**

**SECTION 2.02. Quorum.....8**

**SECTION 2.03. Voting.....8**

A. Majority Vote .....8

B. Voting.....8

C. Voting on Nominations for Endorsements for Elective Offices.....9

D. Voting for Recommendations for Appointive Offices.....9

E. Tie Votes.....9

**SECTION 2.04. Rules of Order .....9**

**ARTICLE III: STANDING COMMITTEES ..... 9**

**SECTION 3.01. Administrative Committee.....9**

A. Administrative Committee and Membership .....9

B. Meetings.....9

C. Duties.....9

**SECTION 3.02. Candidate Recruitment Committee.....10**

A. Candidate Recruitment Committee and Membership .....10

B. Meetings.....10

C. Duties.....10

**SECTION 3.03. Finance Committee .....10**

A. The Finance Committee and Membership.....10

B. Meetings.....10

C. Duties.....10

**SECTION 3.04. District Organization Committee .....11**

A. District Organization Committee and Membership.....11

B. Meetings.....11

C. Duties.....11

**SECTION 3.05. Voter Registration Committee.....11**

A. Voter Registration Committee and Membership.....11

B. Meetings.....11

C. Duties.....11

**SECTION 3.06. Publicity and Public Affairs Committee .....11**

A. Publicity and Public Affairs Committee and Membership.....11

B. Meetings.....12

C. Duties.....12

**SECTION 3.07. Rules Committee .....12**

A. Rules Committee and Membership .....12

B. Meetings.....12

C. Duties.....12

**The Rules of the Darien Republican Town Committee**  
**Table of Contents**

**SECTION 3.08. Platform Committee .....12**  
 A. Platform Committee and Membership .....12  
 B. Meetings .....12  
 C. Duties.....12

**SECTION 3.09. Campaign Committee .....13**  
 A. Campaign Committee and Membership .....13  
 B. Meetings .....13  
 C. Duties.....13

**SECTION 3.10. Appointments to Standing Committees .....13**

**ARTICLE IV: SPECIAL COMMITTEES ..... 13**

**SECTION 4.01. Nominating Committee.....13**  
 A. Nominating Committee and Membership .....13  
 B. Meetings .....13  
 C. Duties.....14

**SECTION 4.02. Additional Committees .....14**

**ARTICLE V: PRIMARIES ..... 14**

**SECTION 5.01. Filing.....14**

**SECTION 5.02. Vacancies .....14**

**SECTION 5.03. Voting Hours .....14**

**ARTICLE VI: AMENDMENTS ..... 15**

**SECTION 6.01. Right to Amend .....15**

**SECTION 6.02. Amendment by Caucus.....15**

**EXHIBIT I:**  
**Darien Caucus Rules for the Endorsement of Municipal Candidates ..... 1A**

**EXHIBIT II:**  
**Darien Caucus Rules for the Endorsement of Darien RTC Candidates .....1B**

# **RULES OF THE REPUBLICAN PARTY OF THE TOWN OF DARIEN, CONNECTICUT**

## **PREAMBLE**

The Darien Republican Town Committee (“Darien RTC”) is the executive committee of the Republican Party of the Town of Darien (the “Party”) and is responsible for the Rules of the Republican Party of the Town of Darien (the Rules”), as set forth in this document and as amended from time to time. These Rules will govern the administration and operation of the Darien RTC, except Connecticut’s State Statutes and applicable laws and the Rules of the Republican Party of the State of Connecticut will govern in the event of any conflict.

The Darien RTC may be contacted by U.S. mail at P.O. Box 937, Darien, Connecticut 06820, or electronically at [DarienRTC@Yahoo.com](mailto:DarienRTC@Yahoo.com). The Darien RTC also maintains a website at [DarienRTC.com](http://DarienRTC.com), where a current copy of these Rules has been published and made available to the public. The headings used in these Rules are solely for the convenience of the reader and are not deemed part of any Rule.

## **ARTICLE I**

### **THE DARIEN REPUBLICAN TOWN COMMITTEE (“DARIEN RTC”)**

#### **SECTION 1.01. Purposes**

The purposes and functions of the Darien RTC are to:

- A. Recruit and recommend Republicans for appointive offices on local boards and commissions;
- B. Recruit and endorse Republicans to run for local and state elective offices;
- C. Campaign on behalf of local, state, and federal candidates;
- D. Study and recommend improvements in the form of local government;
- E. Study and support (or oppose) local, state, and federal legislation of concern to Darien;
- F. Sponsor and encourage constructive Party activities; and
- G. Raise funds for local, state, and federal campaigns, the Darien RTC, and the State GOP and administer Party funds in Darien.

#### **SECTION 1.02. Membership**

The Darien RTC will consist of twenty-one (21) enrolled Republican electors of Darien elected from the Town at large. Each member of the Darien RTC must be an enrolled Republican elector during the entire term of his or her membership. Erasure from the Republican enrollment list will automatically disqualify the person from continuing to serve as a member of the Darien RTC, effective on the date of removal from the enrollment list. Any member of the Darien RTC may hold a non-partisan elective office, unless prohibited by Darien Town Charter or by law.

#### **SECTION 1.03. Powers and Duties**

The authority of the Darien RTC rests in the committee as a whole and not in its individual members, except as otherwise specifically provided in these Rules. As the executive committee of the Republican Party of the Town of Darien (“Darien” or the “Town”), the Darien RTC is charged with the administration and direction of the business of the Party, including, but not limited to, the duties and powers specified in this Section 1.03.

## **A. Selection of Candidates**

1. The Darien RTC will select delegates to state and district nominating conventions. The selection of these delegates will be filed with the Darien Town Clerk or as otherwise required by State Statutes, as amended.
2. The Darien RTC will initiate and supervise the selection of candidates for municipal office according to the procedures specified in [Section 1.04](#) below.
3. The Darien RTC will initiate and supervise the selection of a new Darien RTC by Party Caucus according to the procedures specified in [Section 1.05](#) in combination with the provisions of [Section 4.01](#).

## **B. Collect and Disburse Funds**

The Darien RTC will collect and disburse Party funds and otherwise serve as the financial agent of the Republican Party of Darien.

## **C. Encourage Registration and Voting**

The Darien RTC will encourage the affiliation of electors with the Republican Party, encourage and facilitate voting, and promote the success of the Republican Party and the election of duly nominated candidates.

## **SECTION 1.04. Selection of Candidates for Municipal Office**

### **A. Schedule for Candidate Selection**

The schedule of selecting candidates for municipal offices will be governed by the dates of General Elections, Primary Elections, and Party Endorsement Caucuses specified by State Statutes, as amended.

### **B. Nomination of Municipal Candidates**

Prior to the Party Endorsement Caucus and in time to meet the notice rule in [Section 1.04\(C\)](#) below, the Darien RTC will nominate a slate of candidates for the municipal offices to be contested in the General Election.

### **C. Notice of the Party Endorsement Caucus**

1. **Responsibility to Publish.** The Chair of the Darien RTC or his or her designee (or upon his or her failure to act, the Vice Chair of the Darien RTC) will be responsible for the publication of a notice to the general public about the Party Endorsement Caucus (“the Caucus Notice”).
2. **Requirement to Publish.** Not less than ten (10) days before the date fixed for the Party Endorsement Caucus, the Darien RTC’s Caucus Notice must be published in a newspaper with general circulation in Darien and in a digital electronic medium generally recognized for its Darien readership.
3. **Contents of the Caucus Notice.** The Caucus Notice must: (a) state the date, time, place, and purpose of the Caucus, (b) list the offices to be filled and the names of the candidates nominated for those offices by the Darien RTC, and (c) describe the procedure for other candidates to be nominated by petition, noting that nominations from the floor of the Caucus are prohibited.

### **D. Procedure for Nomination by Petition**

1. **Declaration of Candidacy.** To be nominated by petition, a candidate must submit a declaration of candidacy, as provided in Section 1.02(D)(2) below, which includes: (a) the candidate’s name as it appears on Darien’s list of registered voters, (b) the title of the office being sought, and (c) the signatures of twenty-five (25) registered Republican electors of Darien.

2. **Submission of Petitions.** The candidate's declaration must be received by the Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) or by the Secretary of the Darien RTC not less than five (5) days before the date set for the Caucus. Candidates may not file petitions for more than one office.

#### **E. Caucus Endorsement Provisions (Municipal Office)**

1. **Eligibility to Attend.** All registered Republican electors of Darien are eligible to attend the Caucus and vote.
2. **Caucus Rules Committee.** The Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) will designate a Caucus Rules Committee and its Chair at least sixty (60) days before the Caucus. This Committee will consist of at least three (3) but not more than seven (7) members and may include individuals who are not Darien RTC members. The Rules Committee will meet at least twice before the Caucus to draft Caucus Rules, with reference to the set of rules annexed to this document as Exhibit I.
3. **Temporary Chair and Temporary Secretary.** The Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) will designate a Temporary Chair and a Temporary Secretary at least sixty (60) days before the Caucus.
4. **Responsibilities of the Temporary Chair.** At the Caucus, the Temporary Chair will (a) call the Caucus to order, (b) request the Temporary Secretary to read the official call (the legal notice) for the Caucus, (c) call for a presentation of and the approval by the Caucus of a draft of Caucus rules proposed by the Caucus Rules Committee, as drafted in accordance with Section 1.04(E)(2) above, and (d) propose the names of Darien Republican electors for election as Permanent Chair and Secretary.
5. **Printed Ballots.** Before the Caucus, the Chair of the Darien RTC or his or her designee (or upon failure by these individuals to act, the Vice Chair of the Darien RTC) and the Secretary of the Darien RTC will have prepared a supply of printed ballots for distribution at the Caucus. The printed ballot must list the names of all candidates for all contested offices, whether nominated by the Darien RTC or by petition.
6. **Ballots and Voting Controls.** The Darien Republican Registrar of Voters will establish strict controls over the ballots and over the voting process. At least sixty (60) days before the Caucus and in the absence of the Republican Registrar, the Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) will designate a Caucus Credentials Committee, which will act in the Republican Registrar's place and with his or her advice.
7. **Nominations from the Floor.** Nominations from the floor are not allowed for any office.
8. **Determination of Winning Candidates.** If two or more equal and identical offices are being contested whose terms are of identical length, the candidate(s) with the highest number of votes will be declared the winner(s). In the event of any tie vote, the winner(s) will be determined by a vote cast by the Permanent Chair.
9. **Endorsed Republican Slate for Municipal Offices.** Those candidates declared the winners of the contested offices, along with the Darien RTC's nominees for the offices which have not been contested, will, together, comprise the endorsed Republican slate for the municipal offices to be contested in the forthcoming General Election, subject only to challenges by petition candidates in a Primary Election, and will be so certified to the Town Clerk by the Secretary immediately after the Caucus.
10. **Governing Rules.** These rules will serve to govern any situation not currently covered by State Statutes or the Rules of the Republican Party of the State of Connecticut.

## **F. Filing with the Darien Town Clerk**

The names of Party-endorsed candidates for municipal offices will be filed with the Town Clerk of Darien or as otherwise required in the manner and time prescribed by State Statutes, as amended.

## **SECTION 1.05. Election of the Darien RTC**

### **A. Date of Primary**

The date for primaries for the election of Darien RTC members will be the first Tuesday of March in the even-numbered years (Sec. 9-425) or as directed by State Statutes, as amended.

### **B. Timing of the Party Endorsement Caucus**

1. Party-endorsed candidates for Darien RTC membership will be selected by Party Caucus not earlier than the fifty-sixth (56<sup>th</sup>) day, nor later than the forty-ninth (49<sup>th</sup>) day, before the date set for the primary or as otherwise provided by the Secretary of the State of Connecticut according to law.
2. It will be the responsibility of the Darien RTC Chair or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) to set the date for the Caucus.

### **C. Notice of the Party Endorsement Caucus**

1. **Responsibility to Publish.** The Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) will be responsible for publishing the Darien RTC Caucus Notice at least ten (10) days in advance in a newspaper with general circulation in Darien and in a digital electronic medium generally recognized for its Darien readership.
2. **Contents of the Darien RTC Caucus Notice.** The Darien RTC Caucus Notice must specify the date, time, place and purpose of the caucus. The Caucus Notice must include (a) a list of candidates which the Chair of the Nominating Committee of the Darien RTC proposes to nominate to the Caucus for Darien RTC membership, and (b) identification of the voting district in which each candidate resides. The Caucus Notice will specify: "This Caucus is called exclusively to endorse candidates for the Darien Republican Town Committee and (if applicable) to propose amendments to its Rules. No other business will be in order." The Caucus Notice must describe the procedure for other candidates to be nominated by petition, noting that nominations from the floor of the Caucus are prohibited.

### **D. Procedure for Nomination by Petition**

1. **Declaration of Candidacy.** To be nominated by petition, a candidate must submit a declaration of candidacy, as provided in Section 1.03(D)(2) below, which includes: (a) the candidate's name as it appears on Darien's list of registered voters, (b) the title of the office being sought, and (c) the signatures of twenty-five (25) registered Republican electors of Darien.
2. **Submission of Petitions.** The declaration must be received by the Chair of the Darien RTC or by his or her designee, or upon his or her failure to act, by the Vice Chair or the Secretary of the Darien RTC not less than five (5) days prior to the date set for the Caucus.

### **E. Caucus Endorsement Provisions (Darien RTC)**

1. **Eligibility to Attend.** All registered Republican electors of Darien are eligible to attend the Caucus and vote.



2. **Caucus Rules Committee.** At least sixty (60) days before the Caucus, the Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) must designate a Caucus Rules Committee and its Chair. The Caucus Rules Committee will consist of at least three (3) but not more than seven (7) members and may include individuals who are not Darien RTC members. This Committee will meet at least twice before the Caucus to draft Caucus rules with reference to the set of rules annexed to this document as Exhibit II. These Caucus Rules will include a proposal for the Caucus to appoint a Vacancy Committee.
3. **Temporary Chair and Temporary Secretary.** At least sixty (60) days before the Caucus, the Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) will designate a Temporary Chair and a Temporary Secretary.
4. **Responsibilities of the Temporary Chair.** At the Caucus, the Temporary Chair will (a) call the Caucus to order, (b) request the Temporary Secretary to read the official call (the legal notice) for the Caucus, (c) call for a presentation of and approval by the Caucus of a draft of Caucus rules proposed by the Caucus Rules Committee, as drafted in accordance with Section 1.05(E)(2) above, and (d) propose the names of Darien electors for election as Permanent Chair and Secretary.
5. **Printed Ballots.** Before the Caucus, the Chair or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) and the Secretary of the Darien RTC will have prepared a supply of printed ballots for distribution at the Caucus. The printed ballot must list the names of all candidates for all contested offices, whether nominated by the Darien RTC or by petition.
6. **Ballots and Voting Controls.** The Darien Republican Registrar of Voters will establish strict controls over the ballots and over the voting process so that he or she will arrange to have announced at the start of the Caucus when and how votes may be cast and if votes may be cast as soon as all the candidates' names are placed in nomination. At least sixty (60) days before the Caucus and in the absence of the Republican Registrar, the Chair of the Darien RTC or his or her designee (or upon the failure by these individuals to act, the Vice Chair of the Darien RTC) will designate a Caucus Credentials Committee, which will act in the Republican Registrar's place and with his or her advice.
7. **Nominations from the Floor.** Nominations from the floor are not allowed.
8. **Determination of Winning Candidates.** In the event of any tie vote, the winner will be determined by a vote cast by the Permanent Chair.
9. **Endorsed Republican Slate for Darien RTC Membership.** Those candidates declared the winners, in the event there is a contest, or the Darien RTC's nominees if there is no contest, will constitute the endorsed Republican slate for Darien RTC membership, subject only to challenges by petition candidates in a Primary Election, and will be so certified to the Town Clerk by the Secretary immediately after the Caucus.
10. **Governing Rules.** These rules will govern any situation not currently covered by State Statutes and the Rules of the Republican Party of the State of Connecticut.
11. **Filing with the Darien Town Clerk.** The names of Party-endorsed candidates for Darien RTC membership will be filed with the Town Clerk of Darien or as otherwise required in the manner and time prescribed by State Statutes, as amended.

## **SECTION 1.06. Term of Service**

The term of Darien RTC members will begin on the first Monday following the date of the primary set for their election, whether or not held, and they will serve for two (2) years or until their successors will have been chosen, but not more than twenty-six (26) months. The terms of all members will end on the same day.

## **SECTION 1.07. Vacancies**

Vacancies occurring in the Darien RTC membership or elected officers will be filled by written vote of the remaining members of the Darien RTC. Member resignations should be submitted in writing to the Chair. The Secretary will file the name and address of the person filling any vacancy with the Secretary of the Republican State Central Committee.

## **SECTION 1.08. Darien RTC Chair and Other Officers**

### **A. Officers**

#### **1. Election of Officers.**

- a. The Darien RTC will meet within two (2) weeks after the beginning of its term at the call of the previous Darien RTC Chair (or in the event of his or her failure to act, at the call of a member of the State Central Committee from the district in which the previous Chair resides).
- b. At the first meeting of the Darien RTC membership, members of the Darien RTC must elect by written vote and from within the Darien RTC membership (1) a Chair, (2) a Vice Chair, (3) a Secretary, (4) a Treasurer, and (5) any other officers as necessary.

2. **Election of Deputy Officers.** Following the election of the Darien RTC officers and at any time afterwards, the Chair may call for the election by written vote from within the Darien RTC membership of (a) a Deputy Vice-Chair to report to the Chair, (b) a Deputy Treasurer to report to the Treasurer, or (c) a Deputy Secretary to report to the Secretary. The duties of these deputies will be to support and assist their respective primary officers in the discharge of the primary officers' duties.

3. **Terms of Office.** The terms of all officers will be for two (2) years or until their successors have been duly elected and qualified, but no more than twenty-six (26) months.

### **B. Duties**

1. **Chair of the Darien RTC.** The duties of the Darien RTC Chair include, but are not limited, to the following:

- a. Attend Senatorial District meetings or provide a proxy;
- b. Attend Congressional District meetings or provide a proxy;
- c. Attend and conduct Darien RTC meetings;
- d. Present a report at each Darien RTC meeting as to what transpired at the most recent State Central Committee meeting or ensure that a State Central Committee representative delivers the report;
- e. Designate the Campaign Treasurer for local campaigns; and
- f. Any other duties pertinent to the office.

2. **Vice Chair.** The duties of the Darien RTC Vice Chair include, but are not limited to, the following:
  - a. Attend Senatorial District meetings or provide a proxy;
  - b. Attend Congressional District meetings or provide a proxy;
  - c. After a vacancy in the office of the Darien RTC Chair, the Vice Chair will be responsible for determining the time, date, and place for a Darien RTC meeting to select a new Chair. If the Vice Chair does not act within two (2) weeks of the vacancy, the members of the State Central Committee from the district in which the Vice Chair resides will be responsible for scheduling and calling the meeting; and
  - d. Any other duties pertinent to the office.
3. **Treasurer.** The duties of the Darien RTC Treasurer include, but are not limited to, the following:
  - a. Maintain accurate financial records and give a financial report at each Darien RTC meeting;
  - b. Ensure all election finance laws are complied with by the Darien RTC and instruct and assist various Campaign Treasurers with compliance; and
  - c. Any other duties pertinent to the office.
4. **Secretary.** The duties of the Darien RTC Secretary include, but are not limited to, the following:
  - a. Notify the Town Chair, the Darien RTC members and State Central Committee members of the time, date, and place of each Darien RTC meeting;
  - b. Keep a record of the minutes of each meeting and ensure that the minutes of each meeting are acted upon by the Darien RTC;
  - c. Keep orderly attendance records of Darien RTC meetings and report the total attendance and absences of Darien RTC members every six (6) months, as well as report absences in the minutes of each Darien RTC meeting;
  - d. Furnish to the State Chair at least every six (6) months a list of dates and places of all Darien RTC meetings held during the previous six (6) months;
  - e. Furnish to the State Chair at least annually a list of Darien RTC officers and notify the State Chair of any changes as they occur;
  - f. Within one week after organization of the Darien RTC, file with the Secretary of the State Central Committee (1) the names and address of the officers and members of the Darien RTC, and (2) the name and address of the Republican Registrar of Voters; and
  - g. Any other duties pertinent to the office.

## **SECTION 1.09. Removal of Darien RTC Officers**

The Chair, the Vice Chair, or other elected officers of the Darien RTC may be removed by the affirmative vote of two-thirds (2/3) of the entire authorized membership of the Darien RTC at a duly warned meeting called for that purpose by one-third (1/3) of the members of the Darien RTC on not less than five (5) days' written notice to all members.

**ARTICLE II**  
**DARIEN RTC MEETINGS**

**SECTION 2.01. Call of Meetings**

**A. Regular Meetings and Notice**

The Darien RTC will hold a regular meeting each month. The Secretary will give at least five (5) days' written notice of each regular meeting, stating location, date, and hour to all members of the Darien RTC and State Central Committee members of the Districts.

**B. Open Meetings**

All Darien RTC meetings will be open to the public, except when a majority of members present and voting elect to go into executive session because of unusual circumstances.

**C. Special Meetings**

1. **Call of Special Meetings.** Special meetings will be called by the Chair within ten (10) days after receiving a written request from eight (8) members of the Darien RTC.
2. **Notice of Special Meetings.** The Secretary will give at least two (2) days' notice, stating the time, place, and purpose of each special meeting, to all Darien RTC members and State Central Committee members of the Districts, except as provided in Section 2.01(C)(3) below.
3. **Special Meetings for Endorsement of Nominations.** Special meetings at which nominations for endorsement are to be made will be called by the Chair not less than five (5) days after notice of the special meeting has been given by the Secretary to all Darien RTC members and State Central Committee members of the Districts.

**SECTION 2.02. Quorum**

A majority of the existing membership of the Darien RTC will constitute a quorum for the transaction of all business at any regular or special meeting.

**SECTION 2.03. Voting**

**A. Majority Vote**

Except as otherwise provided, action on all matters will be by a majority of those Darien RTC members present and voting at the meeting.

**B. Voting**

Election of Darien RTC officers and members and votes for nominations of candidates to be endorsed for elective offices will be by written, signed ballots, counted after all ballots are collected, and the results will be recorded in the minutes of the meeting. The order of voting at the meeting will be prescribed by the Darien RTC on a date before that meeting.

### **C. Voting on Nominations for Endorsements for Elective Offices**

On votes for nominations of candidates to be endorsed for elective offices, balloting will continue until one candidate receives the votes of a majority of those present and voting. If more than one candidate is to be endorsed for the same Board, Commission, or like body, subsequent ballots will be cast after the first candidate has been nominated until a second candidate receives the votes of a majority of those present and voting. The same procedure will be followed, if necessary, for subsequent nominations for the same Board, Commission, or like body until candidates have been nominated for all openings.

### **D. Voting for Recommendations for Appointive Offices**

Voting for recommendations for appointive offices will be by voice vote, unless there are more candidates than vacancies, in which case, voting will be by written ballot, following the procedure specified in [Section 2.03\(C\)](#), above.

### **E. Tie Votes**

In the event of a tie, the Chair or presiding officer will cast a vote to break the tie. This vote will be in addition to any regular voting rights which the Chair or the presiding officer may have.

## **SECTION 2.04. Rules of Order**

All matters of procedure not specifically covered will be determined by rules published in the current edition of *Robert's Rules of Order Newly Revised*.

## **ARTICLE III**

### **STANDING COMMITTEES**

#### **SECTION 3.01. Administrative Committee**

##### **A. Administrative Committee and Membership**

There will be an Administrative Committee of the Darien RTC, which will be composed of the officers of the Darien RTC and the Chairs of the Candidate Recruitment Committee, the District Organization Committee, and the Finance Committee.

##### **B. Meetings**

The Administrative Committee will meet in person or by telephone at least one week before each regular Darien RTC meeting. The Chair of the Darien RTC will be Chair of the Administrative Committee, except if the Chair is absent, the Vice Chair will act as Chair. A majority will be a quorum.

##### **C. Duties**

The Administrative Committee has the duty to plan and to distribute an agenda for each Darien RTC meeting at least 48 hours before the meeting and to perform any other duties as may be directed or authorized by the Darien RTC.

## **SECTION 3.02. Candidate Recruitment Committee**

### **A. Candidate Recruitment Committee and Membership**

There will be a Candidate Recruitment Committee composed of at least six (6) members, each of whom will be a member of the Darien RTC and no more than four (4) will have served the same number of terms on the Darien RTC.

### **B. Meetings**

The Candidate Recruitment Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC may call a meeting of the Candidate Recruitment Committee at any time. A majority will constitute a quorum.

### **C. Duties**

The Candidate Recruitment Committee will have the responsibility to identify and encourage potential candidates for elective and appointive offices and to interview potential candidates, except for potential candidates for Darien RTC membership, and to make recommendations to the Darien RTC. If requested by twenty-five percent (25%) or more of the Darien RTC members, potential candidates other than those recommended by the Candidate Recruitment Committee will be interviewed by the Darien RTC.

## **SECTION 3.03. Finance Committee**

### **A. The Finance Committee and Membership**

There will be a Finance Committee, and at least three (3) members of that Committee must be members of the Darien RTC. If the Treasurer of the Darien RTC is not a regular member of the Finance Committee, he or she will be an ex-officio member, as will the Chair of the Darien RTC. The Committee may include additional members who need not be members of the Darien RTC.

### **B. Meetings**

The Finance Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC may call a meeting of the Finance Committee at any time. A majority will constitute a quorum.

### **C. Duties**

The Finance Committee has the duty to conduct all fund-raising activities to be undertaken by the Darien RTC.

## **SECTION 3.04. District Organization Committee**

### **A. District Organization Committee and Membership**

There will be a District Organization Committee, which will be composed of at least five (5) members of the Darien RTC. The Committee may include additional members who need not be members of the Darien RTC.

### **B. Meetings**

The District Organization Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC may call a meeting of the District Organization Committee at any time. A majority will constitute a quorum.

### **C. Duties**

The District Organization Committee will have the duty to build and maintain strong and responsive district organizations within Darien and establish and carry out voter-information and similar programs in order to encourage maximum participation by Republican voters in the electoral process. The District Organization Committee will guide and supervise the activities of the Voter Registration Committee.

## **SECTION 3.05. Voter Registration Committee**

### **A. Voter Registration Committee and Membership**

There will be a Voter Registration Committee, and at least three (3) members of that Committee will be members of the Darien RTC. The committee may include additional members who need not be members of the Darien RTC. The Chair of the District Organization Committee, if not a regular member of the Voter Registration Committee, will be an ex-officio member.

### **B. Meetings**

The Voter Registration Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC or the Chair of the District Organization Committee may call a meeting of the Voter Registration Committee at any time. A majority will constitute a quorum.

### **C. Duties**

The Voter Registration Committee will be responsible for establishing and actively implementing methods for encouraging unregistered and unaffiliated citizens to register as Republicans. The Voter Registration Committee will coordinate its activities closely with and be guided by the District Organization Committee.

## **SECTION 3.06. Publicity and Public Affairs Committee**

### **A. Publicity and Public Affairs Committee and Membership**

There will be Publicity and Public Affairs Committee, composed of at least four (4) members of the Darien RTC. The Committee may include additional members who need not be members of the Darien RTC.

## **B. Meetings**

The Publicity and Public Affairs Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC may call a meeting of the Publicity and Public Affairs Committee at any time. A majority will constitute a quorum.

## **C. Duties**

The Publicity and Public Affairs Committee will (1) establish and maintain good working relations with the media, (2) handle the preparation and release of official Darien RTC publicity, (3) assist in and coordinate the dissemination of publicity materials, and (4) help plan and organize social functions or events beneficial to the Republican Party and its candidates and to the Darien RTC.

## **SECTION 3.07. Rules Committee**

### **A. Rules Committee and Membership**

There will be a Rules Committee composed of at least two (2) members of the Darien RTC. The Committee may include additional members who need not be members of the Darien RTC. The Chair will be the Parliamentarian of the Darien RTC.

### **B. Meetings**

The Rules Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC may call a meeting of the Rules Committee at any time. A majority will constitute a quorum.

### **C. Duties**

The Rules Committee will have the duty to recommend to the Darien RTC any changes in these Rules and, after referral by the Darien RTC, to make recommendations as to the propriety of any proposed Rule change.

## **SECTION 3.08. Platform Committee**

### **A. Platform Committee and Membership**

There will be a Platform Committee composed of at least three (3) members of the Darien RTC. The Committee may include additional members who need not be members of the Darien RTC.

### **B. Meetings**

The Platform Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC may call a meeting of the Platform Committee at any time. A majority will constitute a quorum.

### **C. Duties**

The Platform Committee will have the duty to establish and regularly review a platform of guiding principles of the Darien RTC and, from time to time, to make recommendations to the Darien RTC for revising the Platform. The Platform Committee will also organize and carry out educational events, speeches, and programs in order to heighten public awareness of the Platform, as well as other local, state, and federal issues of concern to Darien.



## **SECTION 3.09. Campaign Committee**

### **A. Campaign Committee and Membership**

There will be a Campaign Committee composed of at least three (3) members of the Darien RTC. The Committee may include additional members who need not be members of the Darien RTC.

### **B. Meetings**

The Campaign Committee will meet as often as necessary to carry out its duties, except that the Chair of the Darien RTC may call a meeting of the Campaign Committee at any time. A majority will constitute a quorum.

### **C. Duties**

The Campaign Committee will have the duty to take charge of all campaign organizational efforts to advance the candidacy of all Republican candidates. These efforts will include obtaining an operating headquarters, preparing campaign budgets, coordinating with the Publicity and Public Affairs Committee in preparing and disseminating campaign publicity releases, and contracting for political advertising.

## **SECTION 3.10. Appointments to Standing Committees**

The Chair of the Darien RTC will appoint the Chairs and members of the standing committees.

## **ARTICLE IV**

### **SPECIAL COMMITTEES**

## **SECTION 4.01. Nominating Committee**

### **A. Nominating Committee and Membership**

1. **Appointment of Members.** There will be a Nominating Committee composed of nine (9) Republican electors of Darien. Members of the Nominating Committee will be appointed by the Darien RTC not less than eight (8) weeks before the date on which the Party Caucus must be held.
2. **Membership Rules.** The following rules will apply in the selection of the nine (9) members of the Nominating Committee:
  - a. Not more than three (3) Committee members may be current members of the Darien RTC and none of these three members may be a candidate for re-election;
  - b. No more than two (2) Committee members can be elected office-holders (excluding members of the Darien RTC) in the Town's government; and
  - c. No member of this Nominating Committee can be included in the slate of eligible candidates recommended to the Party Caucus for endorsement to the successor Darien RTC.

### **B. Meetings**

The Nominating Committee will meet as often as necessary to carry out its duties and will elect its own Chair, Vice-Chair, and Secretary. A majority will constitute a quorum.

## C. Duties

1. **Primary Duty.** The Nominating Committee will have the duty to recommend to the Party Caucus a full slate of eligible nominees for endorsement to the successor Darien RTC.
2. **Notice Requirement.** The Nominating Committee must notify the public of its nominees not less than ten (10) days before the date fixed for the Party Endorsement Caucus by publishing a notice in a newspaper with general circulation in Darien and in a digital electronic medium generally recognized for its Darien readership. The notice must include the list of its nominees, preferably presented jointly with the notice required in [Section 1.05\(C\)](#).
3. **Duties at the Party Caucus.** The Nominating Committee must submit to the Party Caucus, in writing, the list of its nominees on the date that the Caucus meets to determine the matter of endorsements. It will make every effort to ensure that those nominated are eligible for membership under these Rules, are broadly representative of the Republican electorate of Darien, and are willing and able to serve.
4. **Termination of the Nominating Committee.** Upon endorsement of candidates for the successor Darien RTC, the Nominating Committee will cease to serve.

### SECTION 4.02. Additional Committees

The Darien RTC may, from time to time, and for any duration as it desires, appoint other special committees to function in accordance with the resolution of the Darien RTC creating the special committee. The membership of these committees may come from within or without, or from each in part, as the Darien RTC deems best, considering the nature of the duties to be performed by the special committee.

## ARTICLE V PRIMARIES

### SECTION 5.01. Filing

Candidacies of persons other than Party-endorsed candidates for nomination by the Republican Party to any municipal office or for election as Darien RTC members or as delegates to conventions will be filed in the manner prescribed by State Statutes, as amended.

### SECTION 5.02. Vacancies

Any vacancy occurring in the slate of Party-endorsed candidates in the period between the date of the Caucus through the date of the Primary (except for vacancies in Caucus-endorsed candidates for the Darien RTC, which must be decided by a Vacancy Committee designated by that Caucus) must be filled by a Caucus Vacancy Committee of five (5) members, which the Permanent Chair of the Caucus will appoint in accordance with State Statutes, as amended, and the Rules of the Republican Party of the State of Connecticut.

### SECTION 5.03. Voting Hours

The voting hours of any Republican primary election held in Darien will be according to appropriate statutes of the State of Connecticut, as amended.

## ARTICLE VI AMENDMENTS

### SECTION 6.01. Right to Amend

The Rules in this document may be amended by a Caucus of the enrolled members of the Republican Party of Darien. The Caucus will be called by the Darien RTC Chair (or in the event of his or her failure to act, the Vice Chair) according to Section 6.02, below.

### SECTION 6.02. Amendment by Caucus

In order to approve any revisions or amendments to the Darien RTC Rules, a Caucus will be called by the Darien RTC Chair (or in the event of his or her failure to act, the Vice Chair) according to one of the following methods:

- A. **Method 1.** After the Darien RTC approves a call for a meeting of a Caucus to amend the Darien RTC Rules, the Darien RTC Chair (or in the event of his or her failure to act, the Vice Chair) will be responsible for publishing a notice of the call in a newspaper having a general circulation in Darien and in a digital electronic medium generally recognized for its Darien readership. This Caucus Notice must be published at least ten (10) days before the Caucus and designate the time, place, day, and purpose of the Caucus.
- B. **Method 2.** If a petition to amend the Darien RTC Rules is signed by the lesser of either five percent (5%) or five hundred (500) of Darien's enrolled Party members, the Darien RTC Chair (or in the event of his or her failure to act, the Vice Chair) will be responsible for publishing a notice of the call in a newspaper having a general circulation in Darien and in a digital electronic medium generally recognized for its Darien readership. This Caucus Notice must be published within twenty (20) days after the petition is filed with Darien's Republican Registrar of Voters.

[The End]

## EXHIBIT I

### Darien Caucus Rules for the Endorsement of Municipal Candidates

1. **Governing Rules.** Each Caucus will be governed by the rules of parliamentary procedure contained in the latest edition of *Robert's Rules of Order Newly Revised* as of July 1 of the year of the Caucus, whenever they apply, except these Caucus Rules will govern and control if they include, conflict with, or in any way change the referenced Robert's Rules. The headings used for the Caucus Rules in this Exhibit I are solely for the convenience of the reader and are not deemed part of any Rule.
2. **Eligibility to Attend.** The Caucus will be open only to Darien registered Republicans, whose registration is subject to verification immediately before the Caucus.
3. **Call to Order.** The Caucus will be called to order by the Chair of the Republican Town Committee (“Darien RTC”) or by his or her designee.
4. **Temporary Chair.** The person who calls the Caucus to order will act as the Temporary Chair of the Caucus.
5. **Temporary Secretary.** The Temporary Chair will appoint a Temporary Secretary who will then read the official call (the published notice) for the Caucus.
6. **Caucus Rules Committee and Adoption of Caucus Rules.** The Temporary Chair will appoint a Caucus Rules Committee to recommend and present the Caucus Rules. The Caucus Rules Committee will meet and then submit its recommendation to the Caucus. Any qualified member of the Caucus may propose a rule or a rules change. If the proposal is seconded, the proposal will be discussed and voted on in accordance with Rule 1. Following adoption of the Caucus Rules, the Caucus will proceed in accordance with those Rules.
7. **Nomination and Election of the Permanent Chair and Permanent Secretary.** The next order of business will be the nomination and election of a Permanent Chair and a Permanent Secretary, as follows:
  - A. **Election Process.** The Temporary Chair will conduct the election first for the Permanent Chair and then for the Permanent Secretary. No seconds are necessary to place a name in nomination for the position of Permanent Chair or of Permanent Secretary.
  - B. **Nominating Speeches.** Only one nominating speech, not to exceed two minutes, may be made for each candidate for either position.
  - C. **Explanation of Voting Process.** The Temporary Chair will remind the Caucus that these Caucus Rules grant the Permanent Chair an additional tie-breaking vote and will read Rule 8 to the Caucus at this time.
8. **Voting for Permanent Chair or Permanent Secretary.**

If there is only one candidate for either Permanent Chair or Permanent Secretary, no vote will be required for that position.

If there are two candidates for one of these positions, the election will be by majority vote. The Temporary Chair will appoint up to three Tellers. Voting will be by “rising vote,” and the Tellers will count and report the results to the Temporary Chair. If there is a tie vote, a second “rising vote” will be held. If the tie is then broken, the Temporary Chair will announce the results. If the tie is not broken, the Temporary Chair will cast one additional vote to break the tie and then announce the results.

## EXHIBIT I

### Darien Caucus Rules for the Endorsement of Municipal Candidates

9. **Three or More Candidates for Permanent Chair or Permanent Secretary.**
  - A. **Voting.** If there are three or more candidates for a position, voting will be by written ballot, and the election will be determined by majority vote.
  - B. **Ballot Clerk and Ballots.** The Temporary Chair will also appoint a Ballot Clerk. Up to a maximum of three (3) ballots can be taken until one candidate receives a majority vote by the Caucus.
  - C. **Failure to Achieve a Majority Vote.** If a candidate fails to achieve a majority vote after three (3) ballots, the Temporary Chair (or the Temporary Secretary) will act as the Permanent Chair (or the Permanent Secretary), as applicable, but if this happens, the Temporary Chair will not be entitled to an additional tie-breaking vote in subsequent endorsement votes by the Caucus.
10. **Transfer of Office.** Upon election, the Permanent Chair and the Permanent Secretary will take office and the Temporary Chair and the Temporary Secretary will serve no further function.
11. **Endorsement of Uncontested Municipal Candidates.** The next order of business will be the Caucus endorsement of municipal candidates.
  - A. **List of Uncontested Municipal Candidates.** The Permanent Chair will call immediately on the Chair of the Darien RTC or his or her designee to read a list of the Darien RTC's nominations for each municipal office which remain uncontested by any petitioning candidate(s).
  - B. **Declaration of Endorsed Municipal Candidates.** The Permanent Chair will declare each uncontested candidate as the endorsed candidate of the Caucus in the same order each office will appear on the General Election November ballot. Alternately, the Permanent Chair may entertain a single motion, which will not require a second, for the unanimous endorsement of all uncontested candidates.
12. **The Caucus Ballot for Contested Municipal Offices.**
  - A. **Reading the Caucus Ballot.** The Permanent Chair will next call on the Darien RTC Chair or his or her designee or the Darien RTC Secretary to read one Caucus Ballot, provided the Chair, his or her designee, or the Secretary, as applicable, was serving in the same position with the Darien RTC on the date of the meeting at which the candidates were nominated.
  - B. **Contents of the Caucus Ballot.** The Caucus Ballot, previously prepared by the Darien RTC, will contain all pertinent and appropriate information for the Caucus to elect one or more candidates for contested endorsement(s). This ballot will include, but not be limited to:
    1. The Registrar's recorded name of each candidate, the office sought, and the number of endorsements permitted for that office, and
    2. The signed, dated affirmations of both the Darien RTC Chair and the Darien RTC Secretary that the ballot contains a complete and accurate listing of candidates, whether nominated by the Darien RTC or declared through petitions received by the Chair or Secretary of the Darien RTC. These affirmations must be given by the Darien RTC Chair and by the Darien RTC Secretary who were serving in the same position on the date of the Darien RTC meeting at which the candidates were nominated.

## EXHIBIT I

### Darien Caucus Rules for the Endorsement of Municipal Candidates

13. **Nominations for Endorsement.** After the Caucus ballot is read, the Permanent Chair will formally enter into nomination the Darien RTC nominees and the eligible petitioning candidates for Caucus endorsement for municipal office. These nominations will not require a second.
14. **Nominations from the Floor.** No nominations will be accepted from the floor.
15. **Media Access.** At his or her discretion, the Permanent Chair may allow the press or media into the assembly area at this time for the remainder of the Caucus, but not earlier.
16. **Opening the Ballot Box.** Next, the Permanent Chair will appoint a Ballot Clerk and Tellers, if not already appointed, and then require the Ballot Clerk and Tellers to open one ballot box at the rear of the assembly area for those Caucus Electors who have declared their intention to leave the Caucus and who wish to exercise their right to vote in contested elections by written ballot. These Electors will be marked as having voted at the time each of them deposits his or her written ballot into the ballot box. Proxy voting will be prohibited.
17. **Candidate Speeches.** Each uncontested and each contested candidate will be eligible to speak for his or her candidacy (or have another Darien Republican Elector do so). These speeches will be limited to a maximum of two minutes each with the order to be determined by the Permanent Chair in consultation with the Darien RTC Chair. Only one speech will be allowed for each candidate.
18. **Prohibited Speeches or Remarks.** No speeches or remarks from the floor will be allowed, except in accordance with these Caucus Rules.
19. **Campaign Materials.** At his or her own expense, each person seeking Caucus endorsement for municipal office will have the right to make available resumes of his or her qualifications or other campaign materials to those present at the Caucus, but distribution will be strictly limited to an area previously designated outside the assembly area by the Permanent Chair.
20. **Voting.**
  - A. **Voting for Contested Offices.** The Permanent Chair will announce procedures for casting ballots for contested offices, and each Elector will be marked as having voted when each deposits his or her written ballot into the ballot box(es), as directed by the Permanent Chair.
  - B. **Caucus Participation.** Participation in the proceedings of the Caucus will be limited to enrolled Republicans.
  - C. **Voting Controls.**
    1. The Darien RTC Chair or his or her designee, in consultation with the Republican Registrar of Voters and the Town Clerk, will establish strict controls over the ballots and over the voting process for any contested office.
    2. The Permanent Chair and the Ballot Clerk will oversee the casting and counting of ballots and will determine the eligibility of any person to participate and vote in the Caucus, and their determination will be final.
  - D. **Proxy Voting.** Proxy voting will be prohibited.

## EXHIBIT I

### Darien Caucus Rules for the Endorsement of Municipal Candidates

21. **Declaration of Winning Candidates.**

- A. **Single Office.** The Permanent Chair will declare as winner the candidate who achieves a majority of votes cast for a single position office (e.g., First Selectman).
- B. **Multi-Position Office.** When there is a contested multi-position office (e.g., Board of Education positions of equal terms), the candidates with the highest number of votes will be declared the winners (plurality voting).
- C. **Tie Votes.** In the event of any tie vote, the winner will be determined by a vote cast by the Permanent Chair, and this vote, if necessary, will be in addition to any regular voting rights of the Permanent Chair.

22. **Audio or Video Taping.** Video or audio taping the Caucus is prohibited.

23. **Vacancies.** Any vacancy occurring among the endorsed candidates before a primary will be filled by the Darien RTC.

24. **Adjournment.** At the conclusion of all its business, the Permanent Chair will adjourn the Caucus.

[The End]

## EXHIBIT II

### Darien Caucus Rules for the Endorsement of Darien RTC Candidates

1. **Governing Rules.** Each Caucus will be governed by the rules of parliamentary procedure contained in the latest edition of *Robert's Rules of Order Newly Revised* as of the date of the Caucus, whenever they apply, except these Caucus Rules will govern and control if they include, conflict with, or in any way change the referenced Robert's Rules. The headings used for the Caucus Rules in this Exhibit II are solely for the convenience of the reader and are not deemed part of any Rule.
2. **Eligibility to Attend.** The Caucus will be open only to Darien registered Republicans, whose registration is subject to verification immediately before the Caucus.
3. **Call to Order.** The Caucus will be called to order by the Chair of the Republican Town Committee ("Darien RTC") or by his or her designee.
4. **Temporary Chair.** The person who calls the Caucus to order will act as the Temporary Chair of the Caucus.
5. **Temporary Secretary.** The Temporary Chair will appoint a Temporary Secretary who will then read the official call (the published notice) for the Caucus.
6. **Caucus Rules Committee and Adoption of Caucus Rules.** The Temporary Chair will appoint a Caucus Rules Committee to recommend and present the Caucus Rules. The Caucus Rules Committee will meet and then submit its recommendation to the Caucus. Any qualified member of the Caucus may propose a rule or a rules change. If the proposal is seconded, the proposal will be discussed and voted on in accordance with Rule 1. Following adoption of the Caucus Rules, the Caucus will proceed in accordance with those Rules.
7. **Nomination and Election of the Permanent Chair and Permanent Secretary.** The next order of business will be the nomination and election of a Permanent Chair and a Permanent Secretary, as follows:
  - A. **Election Process.** The Temporary Chair will conduct the election first for the Permanent Chair and then for the Permanent Secretary. No seconds are necessary to place a name in nomination for the position of Permanent Chair or of Permanent Secretary.
  - B. **Nominating Speeches.** Only one nominating speech, not to exceed two minutes, may be made for each candidate for either position.
  - C. **Explanation of Voting Process.** The Temporary Chair will remind the Caucus that these Caucus Rules grant the Permanent Chair an additional tie-breaking vote and will read Rule 8 to the Caucus at this time.
8. **Voting for Permanent Chair or Permanent Secretary.**

If there is only one candidate for either Permanent Chair or Permanent Secretary, no vote will be required for that position.

If there are two candidates for one of these positions, the election will be by majority vote. The Temporary Chair will appoint up to three Tellers. Voting will be by "rising vote," and the Tellers will count and report the results to the Temporary Chair. If there is a tie vote, a second "rising vote" will be held. If the tie is then broken, the Temporary Chair will announce the results. If the tie is not broken, the Temporary Chair will cast one additional vote to break the tie and then announce the results.



## EXHIBIT II

### Darien Caucus Rules for the Endorsement of Darien RTC Candidates

9. **Three or More Candidates for Permanent Chair or Permanent Secretary.**
  - A. **Voting.** If there are three or more candidates for Permanent Chair or Permanent Secretary, voting will be by written ballot, and the election will be determined by majority vote.
  - B. **Ballot Clerk and Ballots.** The Temporary Chair will also appoint a Ballot Clerk. Up to a maximum of three (3) ballots can be taken until one candidate receives a majority vote by the Caucus.
  - C. **Failure to Achieve a Majority Vote.** If a candidate fails to achieve a majority vote after three (3) ballots, the Temporary Chair or the Temporary Secretary will act as the Permanent Chair or as the Permanent Secretary, as applicable, but if this happens, the Temporary Chair will not be entitled to an additional tie-breaking vote in subsequent endorsement votes by the Caucus.
10. **Transfer of Office.** Upon election, the Permanent Chair and the Permanent Secretary will take office and the Temporary Chair and the Temporary Secretary will serve no further function.
11. **Duties of the Permanent Chair.** The Permanent Chair will have the duty to:
  - A. Conduct all phases of the Caucus after his or her election;
  - B. Designate an area as the assembly area of the Caucus; and
  - C. Designate an area outside the assembly area for the press or media to await admission to the assembly area by the Permanent Chair at a time of his or her sole discretion. The area outside the assembly area will also be made available to eligible candidates seeking Caucus endorsement to distribute or make available resumes of his or her qualifications or other campaign materials.
12. **Duties of the Permanent Secretary.** The Permanent Secretary will have the duty to:
  - A. Take the minutes of the Caucus;
  - B. Record all actions taken at the Caucus; and
  - C. After the Caucus adjourns, certify to the Town Clerk the slate of Darien RTC candidates endorsed by the Caucus. This certification must be made by the Permanent Secretary either on the same day as the Caucus or on the next business day.
13. **Endorsement of Candidates.** The next order of business will be the Caucus endorsement of candidates for Darien RTC membership. The Permanent Chair will call immediately on the Chair of the Darien RTC Nominating Committee or his or her designee to read a list of the nominations of the Darien RTC's Nominating Committee of eligible candidates for Darien RTC membership. This list will have been prepared by the Darien RTC Nominating Committee and previously approved by the Darien RTC.
  - A. **Endorsement of Uncontested Candidates.** If the Chair or the Secretary of the Darien RTC did not receive any nomination(s) by petition, the Permanent Chair will report this fact and declare: "The nominees are therefore endorsed."

## EXHIBIT II

### Darien Caucus Rules for the Endorsement of Darien RTC Candidates

- B. Caucus Ballot for Contested Darien RTC Membership.** If the Chair or the Secretary of the Darien RTC received one or more nominations by petition of eligible petitioning candidates, the Permanent Chair will call on the Darien RTC Chair or his or her designee or the Darien RTC Secretary to read one Caucus Ballot, previously prepared by the Darien RTC. This Caucus Ballot will contain all pertinent and appropriate information for use by the Caucus to elect candidate(s) for contested endorsement(s). It will also include, but not be limited to, the Registrar's recorded name of each candidate and the candidate's Darien voting district. The Caucus Ballot must also contain the signed, dated affirmations of both the Chair and the Secretary of the Darien RTC that this ballot contains a complete and accurate listing of candidates, whether nominated by the Darien RTC Nominating Committee or declared through petitions previously received by the Chair or the Secretary of the Darien RTC.
14. **Nominations for Endorsement.** After the Caucus Ballot is read, the Permanent Chair will formally enter into nomination the Darien RTC nominees and the eligible petitioning candidates for Caucus endorsement. These nominations will not require a second. The Permanent Chair will declare the nominations closed and will call for a vote.
15. **Nominations from the Floor.** No nominations will be accepted from the floor.
16. **Voting Restrictions.**
- A. **Written Ballot.** All voting will be by written ballot previously prepared by the Chair and the Secretary of the Darien RTC. No voting will be permitted until the Permanent Chair has declared the nominations closed.
- B. **Limitation on Votes for Candidates.** Except as otherwise specified below, all voters must cast a vote for no more than twenty-one (21) candidates to serve on the Darien RTC. Any ballot containing more than twenty-one (21) votes will be void.
- C. **Voting Restricted to Nominated Candidates.** No vote may be cast for any person not on the written ballot, and any such ballot will be void. Ballots declared void will be reported to the Permanent Chair.
17. **Opening the Ballot Box.** At this time and not before, the Permanent Chair will appoint a Ballot Clerk and Tellers, if not already appointed, and then require the Ballot Clerk and Tellers to open one ballot box at the rear of the assembly area for those Caucus Electors who have declared their intention to leave the Caucus and who wish to exercise their right to vote in contested elections by written ballot. These Electors will be marked as having voted at the time each of them deposits his or her written ballot into the ballot box. Proxy voting will be prohibited.
18. **Candidate Speeches.** Each candidate, whether a Nominating Committee nominee or an eligible petitioning candidate, will be permitted to speak for their candidacy (or have another Darien Republican Elector do so). These speeches or remarks will be limited to a maximum of one minute each with the order to be determined by the Permanent Chair. Only one speech will be allowed for each candidate.
19. **Prohibited Speeches or Remarks.** No speeches or remarks from the floor will be allowed, except in accordance with these Caucus Rules.
20. **Campaign Materials.** At his or her own expense, each person seeking Caucus endorsement for Darien RTC membership will have the right to make available resumes of his or her qualifications or other campaign materials to those present at the Caucus, but distribution will be strictly limited to an area previously designated outside the assembly area by the Permanent Chair.

## EXHIBIT II

### Darien Caucus Rules for the Endorsement of Darien RTC Candidates

21. **Campaign Materials.** At his or her own expense, each person seeking Caucus endorsement for Darien RTC membership will have the right to make available resumes of his or her qualifications or other campaign materials to those present at the Caucus, but distribution will be strictly limited to an area previously designated outside the assembly area by the Permanent Chair.
22. **Voting.**
- A. **Voting for Contested Offices.** The Permanent Chair will announce procedures for casting ballots for contested offices, and each Elector will be marked as having voted when each deposits his or her written ballot into the ballot box(es), as directed by the Permanent Chair.
  - B. **Caucus Participation.** Participation in the proceedings of the Caucus will be limited to enrolled Republicans.
  - C. **Voting Controls.**
    - 1. The Darien Republican Registrar of Voters or his or her designee, in consultation with the Permanent Chair and the Town Clerk, will establish strict controls over the ballots and over the voting process.
    - 2. The Permanent Chair and the Ballot Clerk will oversee the casting and counting of ballots.
    - 3. The Town Registrar, together with the Permanent Chair, will determine the eligibility of any person to participate and vote in the Caucus, and their determination will be final.
  - D. **Proxy Voting.** Proxy voting will be prohibited.
23. **Declaration of Winning Candidates.**
- A. **Declaration.** The Permanent Chair will declare as winners the twenty-one (21) candidates who achieve the highest number of votes. In the event of any tie vote, the winner will be determined by a vote cast by the Permanent Chair, and this vote, if necessary, will be in addition to any regular voting rights of the Permanent Chair.
  - B. **Endorsed Republican Slate.** Those candidates declared the winners will constitute the endorsed Republican slate for Darien RTC membership, subject only to challenges by petition candidates in a Primary Election.
24. **Audio or Video Taping.** Video or audio taping the Caucus is prohibited.
25. **Vacancies.** Any vacancy occurring in the slate of Party-endorsed candidates between the date of the Caucus through the date of the Primary Election will be filled by a Caucus Vacancy Committee of five (5) members, appointed by the Permanent Chair of the Caucus in accordance with State Statutes and Rules of the Republican Party of the State of Connecticut.
26. **Amendment to the Rules.** The next order of business will be to vote on amendments, if any, of the Rules of the Republican Party of the Town of Darien, in accordance with Rule 1.
27. **Adjournment.** At the conclusion of all its business, the Permanent Chair will adjourn the Caucus.

[The End]